



SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the provisional forward plan for the four months starting 1 November 2023. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny in planning their contribution to policy development and holding the Executive to account.

Members of the public are welcome to attend all meetings of the Executive. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of eight Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council with specific responsibility for Waste and Recycling; Strategic Planning; Finance and Communications – Cllr Julian Brazil
- Deputy Leader of the Council with specific responsibility for Planning; Corporate Performance Oversight; Organisational and Community Development – Cllr Dan Thomas
- Lead Executive Member for Climate Change & Biodiversity – Cllr John McKay
- Lead Executive Member for Economic Development; Commercial Strategy; and Governance – Cllr John Birch
- Lead Executive Member for Housing; Environmental Health & Licensing – Cllr Denise O'Callaghan
- Lead Executive Member for Community Services & Operations – Cllr Victor Abbott
- Lead Executive Member for Waste & Community Composting – Cllr Jacqi Hodgson
- Lead Executive Member for Service Quality – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services democratic.services@swdevon.gov.uk

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Leader	Draft Corporate Strategy	Leader of Council Assistant Director - Strategy & Organisational Development	South Hams Council	Not before 30th Nov 2023
Climate Change & Biodiversity	Climate Change - Electric Vehicle (EV) Strategy Update	Lead Executive Member for Climate Change & Biodiversity Principal Climate Change Officer	South Hams Council	Not before 30th Nov 2023
Climate Change & Biodiversity	Climate Change - Update	Lead Executive Member for Climate Change & Biodiversity Principal Climate Change Officer	South Hams Council	Not before 30th Nov 2023
Housing, Environmental Health & Licensing	Housing update report	Lead Executive Member for Housing; Environmental Health and Licensing Head of Housing	South Hams Executive	Not before 30th Nov 2023
Economic Development; Commercial Strategy; and Governance	UK Shared Prosperity Fund	Lead Executive Member for Economic Development; Commercial Strategy; and Governance Head of Economy & Place	South Hams Executive	Not before 30th Nov 2023
Leader	Draft Revenue and Capital Budget Proposals 2024/25	Leader of Council	South Hams Council	Not before 30th Nov 2023
Economic Development; Commercial	Freeport Task and Finish Group Review	Lead Executive Member for Economic Development; Commercial Strategy; and Governance	South Hams Executive	Not before 30th Nov 2023

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Strategy; and Governance		Section 151 Officer		
Community Services & Operations	Community Development	Lead Executive Member for Community Services; Operations and Leisure Assistant Director - Strategy & Organisational Development	South Hams Council	Not before 30th Nov 2023
Leader	Q3 and Q4 Write-Off Report	Leader of Council Head of Revenues & Benefits	South Hams Executive	Not before 30th Nov 2023
Community Services & Operations	Car Parking Fees and Charges	Lead Executive Member for Community Services; Operations and Leisure Principal Assets Officer	South Hams Executive	Not before 30th Nov 2023
Deputy Leader	Planning Enforcement Plan Task and Finish Group Review	Deputy Leader of Council and Planning; Corporate Performance Oversight; Organisational; and Community Development Executive Lead Assistant Director - Planning	South Hams Executive	Not before 30th Nov 2023
Climate Change & Biodiversity	South Devon AONB Unit	Lead Executive Member for Climate Change & Biodiversity	South Hams Council	Not before 30th Nov 2023
Leader	Totnes Neighbourhood Plan	Leader of Council Senior Strategic Planning Officer	South Hams Council	Not before 30th Nov 2023

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Leader	South Milton Neighbourhood Plan	Leader of Council Senior Strategic Planning Officer	South Hams Executive	Not before 30th Nov 2023
Leader	Salcombe Harbour Board Minutes	Leader of Council Democratic Services Manager	South Hams Executive	Not before 30th Nov 2023
Waste & Community Composting	Waste Services Update	Lead Executive Member for Waste and Community Composting (working with the Leader) Assistant Director - Waste & Operations	South Hams Council	Not before 25th Jan 2024
Leader	Corporate Strategy & Delivery Plans	Leader of Council Assistant Director - Strategy & Organisational Development	South Hams Council	Not before 25th Jan 2024
Leader	Draft Revenue and Capital Budget Proposals 2024/25	Leader of Council Head of Finance	South Hams Council	Not before 25th Jan 2024
Leader	Capital Programme Monitoring Report to Month 7	Leader of Council Head of Finance	South Hams Executive	Not before 25th Jan 2024
Leader	Council Tax Discounts 2024/25	Leader of Council Head of Revenues & Benefits	South Hams Executive	Not before 25th Jan 2024
Leader	Council Tax Reduction Scheme 2024/25	Leader of Council Head of Revenues & Benefits	South Hams Executive	Not before 25th Jan 2024

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Leader	Discretionary Rate Relief Policy	Leader of Council Head of Revenues & Benefits	South Hams Executive	Not before 25th Jan 2024
Leader	Corporate Debt Policy	Leader of Council Head of Revenues & Benefits	South Hams Council	Not before 25th Jan 2024
Community Services & Operations	Dartmouth Health Hub - Off-Street Parking Order Amendment: Six Month Review	Lead Executive Member for Community Services; Operations and Leisure Principal Assets Officer	South Hams Executive	Not before 25th Jan 2024
Deputy Leader	Conservation Area Appraisals - Totnes, Kingsbridge & Dartmouth	Deputy Leader of Council and Planning; Corporate Performance Oversight; Organisational; and Community Development Executive Lead Assistant Director - Planning	South Hams Council	Not before 25th Jan 2024
Leader	Brixton Neighbourhood Plan	Leader of Council Senior Strategic Planning Officer	South Hams Executive	Not before 25th Jan 2024
Leader	Staverton Neighbourhood Plan	Leader of Council Senior Strategic Planning Officer	South Hams Executive	Not before 25th Jan 2024
Leader	Joint Local Plan Review	Leader of Council	South Hams Executive	Not before 25th Jan 2024
Service Quality	Quarter 1 and Quarter 2 Write-off Report 2023/24	Lead Executive Member for Service	South Hams Executive	Not before

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
		Quality Head of Revenues & Benefits		25th Jan 2024
Housing, Environmental Health & Licensing	Dog Control Public Space Protection Orders	Lead Executive Member for Housing; Environmental Health and Licensing Principal Environmental Health Officer	South Hams Council	Not before 25th Jan 2024
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Principal Climate Change Officer	South Hams Council	Not before 25th Jan 2024
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health and Licensing Head of Housing	South Hams Council	Not before 25th Jan 2024
Leader	Revenue Budget Monitoring Report to Month 10	Leader of Council Head of Finance	South Hams Executive	Not before 7th Mar 2024
Leader	Capital Programme Monitoring Report to Month 10	Leader of Council Head of Finance	South Hams Executive	Not before 7th Mar 2024
Leader	Discretionary Housing Payments Policy	Leader of Council Head of Revenues & Benefits	South Hams Council	Not before 7th Mar 2024
Climate Change & Biodiversity	Climate Change & Biodiversity Emergency Update - Standing Agenda Item	Lead Executive Member for Climate Change & Biodiversity Principal Climate Change Officer	South Hams Executive	Not before 7th Mar 2024

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
Housing, Environmental Health & Licensing	Progress Update on Housing Projects	Lead Executive Member for Housing; Environmental Health and Licensing Head of Housing	South Hams Council	Not before 7th Mar 2024

DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and Summary	Lead Officer and Member	Decision Maker	Decision Date
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